

Minutes of the IQAC Meeting.

No: SAC/IQAC/Minutes/2021-22/01













Date: Saturday 5/6/2021, 3pm.

Venue: Online meeting on Google Meet.

Agenda

1. Academic plan for the year 2021-22
2. NAAC preparations.
3. Any other relevant matter

Members Present

1	Dr. Sochan Joseph	
2	Dr. Indulekha	
3	Mr. P. V.	
4	Dr. Vinu S. Vadakel	
5	Dr. Shibu George	
6	Lane Joy	
7	Suri P Joseph	
8	Ram Mohan	
9	Dr. Jeyanthan	
10	Jaimin George	
11	Jogi Joseph	
12	P. S. Nandakumar	

The meeting started with a prayer. Principal welcomed all members to the meeting. The members of the reconstituted IQAC are:

1. Dr. Sochan Joseph - Principal, Chairperson.
2. Rev. Fr. Jemcy Poovathol - Management Representative
3. Mr. Jogi Joseph - Vice Principal
4. Lt. (Dr.) Jubin Antony - Coordinator.

5. Dr. Venu T. Vadakkal - Jt. Coordinator
6. Rev. Fr. Tiyomon P. Issac - Librarian.
7. Dr. Jondulal G. - NAAC Cell Coordinator
8. Dr. Joshy Andrews - NAAC Cell Jt. Coordinator
9. Dr. Shiba George - Teacher Representative
10. Mr. P.S. Nandakumar - " "
11. S. Lt. Paul Jacob - " "
12. Mr. Lane Joy - " "
13. Mr. Jaramm George - " "
14. Mr. Suro P. Joseph - Superintendent
15. Mr. Jerome P.V. - Teacher Representative
16. Mrs. Rami Moham -
17. Mrs. Rami Philip - Senior Clerk.
18. Mr. Georgekutty Thomas - Local Representative
19. Mr. J. P. Ramsay - Alumni Representative
20. Mrs. Meera Thomas - Stakeholder
21. Mr. Sonal Venkona - Industrialist
22. Ms. Maria Varghese - Student Representative

The meeting reviewed the progress made on NAAC preparations

Decisions

1. Constituted a committee with Dr. Shiba George as the convener and Mr. Manoj Xavier as member to prepare the academic plan for the year 2023-24.
2. The meeting decided to continue the criterion-wise follow-up meetings to review the progress made on NAAC preparations.

Action Taken Report

No: SAC/IRAC/ATR/2021-22/01

Resolutions

1. Prepare Academic Plan

Action Taken.

Committee drafted the academic plan in consultation with Principal. Academic Calendar for 2021-22 is in press.

2. Criterion wise follow-up meetings.

Continued criterion wise follow-up meetings and metric level meetings to review the progress made on NIAC preparations.



H. Dr. Tulen Anthony

Minutes of the IQAC Meeting

No: SAC/IQAC/Minutes/2021-22/02





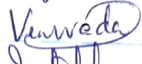
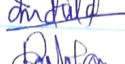
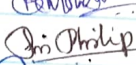
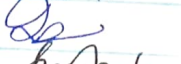
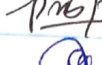
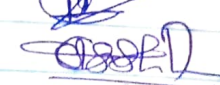

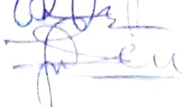


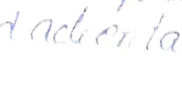
Date: 21st June 2021, 4pm.

Venue: Online Meeting on Google Meet.

Agenda

1. OBE Attachment Evaluation
2. NAAC preparations
3. Any other relevant matter

Members Present

Dr. Sochan Joseph	
Jogy Joseph	
Dr. Juby Andrews	
Jeremias P. V	
Dr. Vinu S. Vadakel	
Dr. Indulekha G	
Rani Mohan	
Rani Philip	
Lane Jay	
Pam Tarab	
Jainin George	
Dr. Shibu George	
Marya Varghese	
Fr. Thomas P. Issa	
Dr. Subin Antony	

The meeting started with a prayer. IQAC coordinator read out the minutes and action taken report of the previous meeting.

Decisions

1. The meeting appointed a committee named "Aloysian Quality Assessment Cell for Outcome Based Education" (A&AC-OBE) for implementing and monitoring OBE in our institution. The members of A&AC-OBE committee are, Dr. Jubin Antony, Dr. Shibu George, Mr. Jyo Joy and Mr. Jaimin George. The meeting asked the committee to come up with recommendations on implementing OBE attainment evaluation.

Action Taken Report

No: SAC/IAAC/ATR/2021-22/02

No.	Resolutions	Action Taken
1.	Implementing OBE attainment evaluation	The IAAC-OBE studied different OBE attainment evaluation methods and finalized one method that can be implemented in the College.



Lt. (I) Dr. Julian Antony

Minutes of the IQAC Meeting.

No: SAC/IQAC/Minutes/2021-22/03

Date: 12th July 2022, 6 pm.

Venue: Online - Google Meet.

Agenda

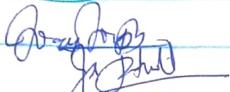
1. AQAC-OBE recommendations.
2. Student survey results.
3. Any other relevant matter.

Members Present

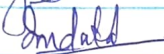
Dr. Sechan Joseph



Jogy Joseph
for Jomey Poorathali



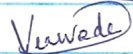
Dr. Indulal G



Dr Shibu George



Dr. Vinu S. Vardakel



Ranjithan



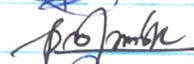
Dr. Joshy Andrew



Janis George



Paul Jacob



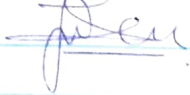
Lane Joy



Dr. Thomas P. Issac



Dr. Subin Antony



The meeting started with a prayer. IQAC coordinator read out the minutes and action taken report of the previous meeting.

Dr. Shibu George presented the findings of the AQAC-OBE. The meeting discussed the suggestions put forward by the committee.

The meeting discussed and received the results of the feedback survey conducted in 2020-21.

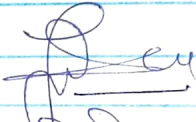
Decisions

1. Decided to start attainment evaluation for OBE for undergraduate students of 2021-22 batch onwards.
2. Decided to convene a meeting of all faculty to educate them on OBE attainment evaluation process.

Action Taken Report

No: SAC/IAAC/ATR/2021-22/03

No.	Resolutions	Action Taken
1.	OBE attainment evaluation	To start OBE attainment evaluation for undergraduate students of 2021-22 batch.
2.	Faculty meeting to brief OBE attainment evaluation	Convened faculty meeting on 22.09.2021. He planned the OBE attainment evaluation process to the entire faculty.


Lt. (Dr.) Jibon Antony.

Minutes of the IQAC Meeting.

No: SAC/IQAC/Minutes/2021-22/04


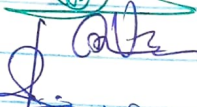
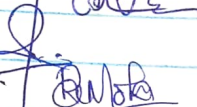
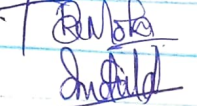
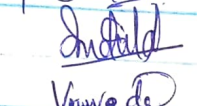
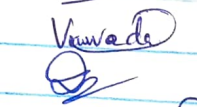
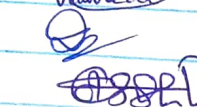
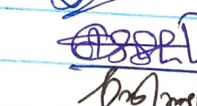
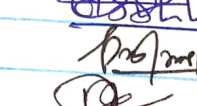
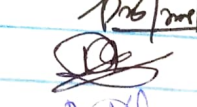
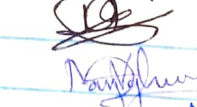
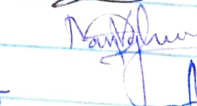
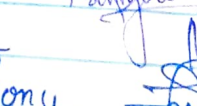
Date: 24/09/2021, 2:30 pm.

Venue: Online Meeting on Google Meet.

Agenda

1. NURE
2. AQAR 2019-20
3. NAAC Preparations.
4. Any other relevant matters

Members Present

Dr. Godan Joseph	
Fr. Thomas P. Issac	
Dr. Vishy Arjun	
Rani Mohan	
Dr. Indulekha	
Dr. Vinu S. Vadakkal	
Lane Joy	
Dr. Shibu George	
Pam Jacob	
Julian George	
Mariya Varghese	
P.S. Nandakumar	
H(Dr.) Julian Anthony	

The meeting started with a prayer. IQAC coordinator read out the minutes and action taken report of previous meeting. The meeting discussed and reviewed the progress made on various the co

of various NAAC related reports.

IQAC coordinator presented the AQAR 2019-20 to the members. The meeting approved the AQAR 2019-20


Decisions

1. The meeting decided to collect the required data for 2022 NIRF Survey. Meeting entrusted Dr. Vinu T. Vadakkil to coordinate the NIRF related data collection and data entry.
2. Decided to present the AQAR 2019-20 in the staff council meeting.

Action Taken Report

No: SAC/ICAC/ATR/2021-22/04

No.	Resolutions	Action Taken
1	NIRE Participation	Data required for NIRE is getting collected
2	AQAR 2019-20 discussion in staff council meeting.	AQAR 2019-20 is scheduled to present in the staff council meeting. to be held in the coming week.


Lt. (Dr.) Jubin Antony.

Minutes of the IQAC Meeting.

No: SAC/IQAC/minutes/2021-22/05

Date: 23/11/2021

Venue: Principal's Conference Room.

Agenda:

1. OBE based internal examination
2. Training programme for staff.
3. Any other relevant matter

Members Present

Dr. Soham Joseph

Dr. Indulal G

Jerome P. V.

Jeevan George

Lane Joy

Suri P Joseph.

Dr. Vinu T. Vadakel

Ravi Mohan

Dr. Shyama Anil Kumar J.

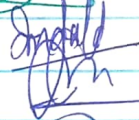
P. S. Nandakumar

Paul Jacob

Dr Shibu George

Maniya Varghese

L. (Dr.) Tubin Antony













The meeting started with a prayer. IQAC coordinator read out the minutes and action taken report of the previous

marking.

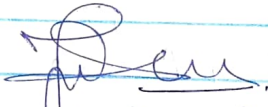
Decisions

1. Decided to organize a training for the administrative staff of the college.
2. Decided to conduct the first OBE based internal examination for the first year UG students.
3. AQAC-OBE to circulate the OBE based templates for question paper, assignment and exit survey to the departments.

Action Taken Report

No: SAC/IRAC/ATR/2021-22/05

No:	Resolutions.	Action Taken.
1	Training programme for administrative staff.	Organized training programme for adm staff on 18 th Dec. Dr. R. Pragasb DD inaugurated the prog.
2	OBE based internal examinations	Depts started giving OBE based assignments and internal examinations.
3	Circulate OBE based question paper, assignment & exit survey templates to the departments	Gave the OBE based question paper, assignment and exit survey templates to all the departments.


 Lt. (Dr.) Jubin Antony

Minutes of the IQAC Meeting

No: SAC/IQAC/Minutes/2021-22/06

Date: 08/01/2022

Mode: Online - Google Meet

Agenda

1. Feedback survey
2. Seminar/Workshop
3. AQAR 2020-21
4. Any other relevant matters.

Members Present

Dr. Sochan Joseph

Dr. Indulal G

Jinim P.V.

Jaimin George

Dr. Venu S. Vadakel

Lane Jay

Rajin Mohan

Dr. Joshy Anthon

Jagy Joseph

Pant Jais

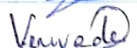
Dr Shibu George

P.S. Nandakumar

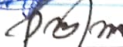
H. (Dr.) Jubin Antony












The meeting started with a prayer. IQAC coordinator read out the minutes and action taken report of the previous meeting.

IQAC coordinator presented the AQAR 2020-21 to the members. The meeting approved AQAR 2020-21.

Decisions:

1. Decided to start the stakeholder feedback survey for the academic year 2021-22.
2. Decided to organize an awareness webinar on Cancer for students and general public on February 04, the World Cancer Day.
3. Decided to organize a workshop on Sustainable Campus.
4. Decided to present AQAR 2020-21 in the staff council meeting.

Action Taken Report

No: SAC/IAAC/ATR/2021-22/06.

No.	Resolutions	Action Taken.
1.	Feedback survey	Started the feedback survey from students, teachers, alumni and employers.
2.	Awareness webinar on World Cancer Day.	Organized the webinar "Cancer: Causes and Prevention" with Pathmasree Dr. Kalith Kuman, Professor of Medical Oncology at AIIMS New Delhi as the resource person.
3.	Workshop on Sustainable Campus.	Organized a workshop on 8/3/2022. Dr. Jose Mathias district coordinator MoinCRE and Asst. Prof. of Botany S.P. College Alappuzha were the resource person.
4.	Present AQAR 2020-21 in staff Council meeting.	Presented the AQAR 2020-21 in the staff council meeting held on 25/02/2022.



Lt. (Dr.) Julian Antony

Minutes of the IQAC meeting.

No: SAC/IQAC/Minutes/2021-22/07






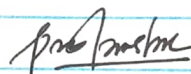
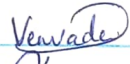


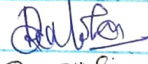
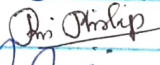



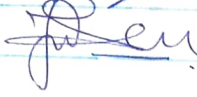
Date: 21/04/2022.

Venue: Principal's Conference Room.

Agenda

1. NAAC Notification on revised Institutional Accreditation Manual for Self-Study Report
2. NAAC preparations during annual vacation
3. Staff tour
4. Any other relevant matters.

Members Present

Dr. Sachan Joseph	
Dr. Indulal G	
Jerome P. V.	
Jaimin George	
Dr. Suraj Kumar	
Paul Jacob	
Dr. Visu T. Vadakel	
Lane Joy	
Dr. Shibu George	
Rani Mohan	
Rani Philip	
Jagy Joseph	
Fr. James P. Isaac	
P. S. Nandakumar	
H. (Dr.) Jubin Antony	

The meeting started with a prayer. IQAC coordinators

read out the minutes and action taken report of the previous meeting.

Discussed NAAC notification on revised institutional accreditation manual for Self-Study report dated 12th April 2022.


Decisions:

1. Decided to continue the initiative of all faculty coming at least once a week to the College during annual vacation for NAAC accreditation related works.
2. Decided to submit IQA before 31st May 2022, the cut-off date for implementation of revised NAAC Manual.
3. Offered all support and help for the staff team to be organized under the leadership of staff association.

Action Taken Report

No: SAC/IAAC/ATR/2021-22/07

No.	Resolutions	Action Taken
1	NAAC Accreditation work during vacation	Faculty gathered in the college weekly once on prior notice and completed pending NAAC accreditation related works.
2.	IIQA Submission	Getting ready to submit IIQA before 31 st May.
3.	Staff Tour.	Staff association made all arrangements to conduct staff tour on 22 nd May.


 Lt. (Dr.) Jubin Antony

Minutes of the IQAC Meeting

No: SAC/IQAC/Minutes/2021-22/08


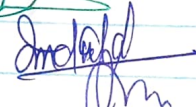
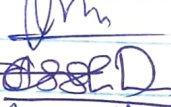
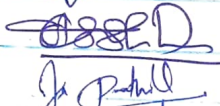
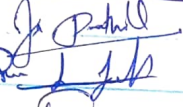
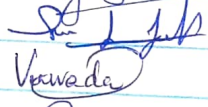
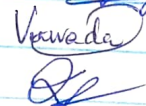

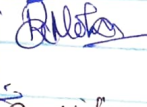

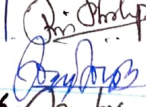
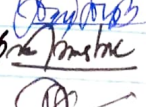
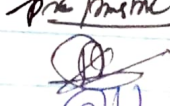
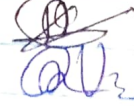

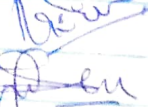

Date: 16th May 2022.

Venue: Principal's Conference Room.

Agenda

1. IQA Submission.
2. Farewell to the retiring Principal
3. Any other relevant matters

Members Present

Dr. Gochan Joseph	
Dr. Indulal G	
Jerome P. V.	
Dr. Shibu George	
Fr. Gomy Pooathol	
Suri P Joseph	
Dr. Vinu S. Vadakkal	
Lane Jay	
Rani Mohan	
Dr. Jody Andrew	
Rani Philip	
Jogy Joseph	
Paul Jacob	
Jamini George	
Fr. Ignace P Issac	
P.S. Nandakumar	
H. (Dr.) Julian Antony	

The meeting started with a prayer. IQAC coordinate read out the minutes and action taken report of the previous meeting. The meeting discussed the status of preparations for IQA and NAAC SSR submissions.

The meeting acknowledged the contributions of Dr. Sechan Joseph as the IQAC convenor and expressed gratitude for his support. The members wished him a happy post retirement life.


Decisions:

1. Decided to submit IQA before 31st May 2022 as proposed in the previous meeting

Action Taken Report

No: SAC/1QAC/ATR/2021-22/08

No:	Resolutions:	Action Taken:
1	11QA Submission	Submitted 11QA on 30 th May 2022. Preparations to submit SSR within the time frame of 45 days after 11QA acceptance is going on well.



Lt. (Dr.) Subin Antony