

QP CODE: 19103183



Reg No : .....

Name : .....

**B A DEGREE (CBCS) EXAMINATION, NOVEMBER 2019**

**First Semester**

**Vocational Course - EN1VOT02 - SCHOOL ORGANIZATION**

(Common to B.A English Language and Literature Model II Teaching, B.A English Language and Literature Model II Tutor in Conversational English)

2017 Admission Onwards

D81835F2

Time: 3 Hours

Maximum Marks :80

**Part A**

*Answer any **ten** questions.*

*Each question carries 2 marks.*

1. What are the essentials in school administration?
2. How can 'school management' be made more effective?
3. Recall K. G. Saiyidain's view on Headmaster.
4. Describe the role of community as an agency of education.
5. What is the relevance of Student Council in a school?
6. Recall Principle of Elasticity in timetable construction.
7. How can we celebrate Republic Day in school?
8. Mention the importance of following dates: September 16 & December 23.
9. What is self-discipline?
10. Write any two disadvantages of internal assessment.
11. List out the major functions of a teacher.
12. What is the full form of DIET?

(10×2=20)

**Part B**

*Answer any **six** questions.*

*Each question carries 5 marks.*

13. Define school.





14. What are the criteria to be observed while selecting a school site?
15. What is a field trip? How will you organise a field trip for your students?
16. What steps would you take as a teacher to develop leadership qualities in children?
17. Advantages of having a library in a school.
18. What is a cumulative record?
19. How is diagnostic test different from achievement test?
20. What are the advantages and disadvantages of online examinations?
21. Describe the functions of staff council?

(6×5=30)

**Part C**

*Answer any **two** questions.*

*Each question carries **15** marks.*

22. Explain the administrative structure of education in Kerala.
23. Describe the significance of co-curricular activities organised in schools.
24. Discuss the importance of school records. What are the different kinds of records to be maintained in a school?
25. What are the scopes of evaluation?

(2×15=30)

