

## MENTORSHIP CERTIFICATE CRITERIA

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Mentorship certificate is an incentive provided for the support and facilitation of the mentor. From January 2019, the following criteria will be used for providing mentorship certificate

- A mentor has submitted sufficient number of mentorship feedback(s).
- A mentor has scored more than 10 mentorship points in a course.
- At least 1 mentee obtained a certificate.

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### NOTE:

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Starting from January 2019 semester, we are strongly recommending that a mentor be allotted for a maximum of 2 courses and maximum mentees be capped at 50

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### FEEDBACK REQUIREMENT

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- The minimum number of feedback is 1 for every month of course run.
- This means that for a 4-week course there should be 1 feedback, 8-week course there should be 2 feedbacks and 12-week course should have 3 feedbacks.
- If they have not provided the monthly feedback, for the current offering we will consider whether they have given the final feedback.

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### MENTORSHIP POINTS FORMULA USED

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Number of Mentees in (40 - 59) +  
5 \* Number of mentees (60 - 74) +  
8 \* Number of mentees (75-89) +  
20 \* Number of mentees (90+) +  
Number of mentees present for exam [Capped at 10]

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### TOP PERFORMING MENTOR BADGE

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Based on the mentorship point calculated the following mentors will be provided with Top Performing Mentor badge in the mentorship certificate:

1. Mentor with either topper or Gold medalist mentees
2. More than 50% of the mentees are in ELITE category, provided there are a minimum 10 mentees writing the exam.